

# Village of Creston Council

## Meeting Minutes

Monday, February 7, 2011 @ 7:30pm @ the Muni. Bldg.

The Village of Creston Council met Monday, February 7, 2011 @ 7:30pm @ The Muni. Bldg.

### ROLL CALL:

**Members present:** Cm. Thomas Barrett, Cm. Lyle Kalina, Cp. Patrick Stefano, Cw. Gerry Mills, Cm. Keith Studer, Cm. Marlin Hostettler, Supt. Jason Flory, Mayor William Armentrout, Solicitor Allan Michelson and Clerk/Treas. Pam Hostettler taking the meeting minutes.

**Others present:** Dan Murray, Jeremy Gaggins, Tracy Liston, Harley Rood, Dan Rittenhouse, Dennis Felter, Don Roberts, Ryan Gulliford, Paul Dague, Andy Webb, Bob Morehead reporter from The Post, Kaylene Hostettler, Tom Phillips and Brian Meshew

**Mayor William Armentrout** called the meeting to order, and welcomed everyone.

**Mayor Armentrout** asked for approval of the January 3, 2011 meeting minutes

**A motion was then made by Cp. Patrick Stefano and Cm. Thomas Barrett to approve the January 3, 2011 meeting minutes.**

**Roll Call**

**6 for, 0 against**

**Motion carried**

**Mayor Armentrout** addressed the following:

#### **1. Mayor's Monthly report:**

Total Incident Reports – 57

Total citations issued – 30

Total money received - \$1,606.50

Village received - \$994.00

Computer Fund - \$156.00

State received - \$434.00

Enforcement & Education - \$22.50

Drug Fund - \$0.00

OCJS – discontinued as of 7/1/09

#### **2. Mayor Armentrout** went over the December 2010 Maintenance report.

- Salt and plow streets (used est. 15 tons salt in January)
- Cleaned and serviced John Deere and Ferriss mowers
- Repaired three (3) water main breaks (Carter St., Garden St. and Sterling St.)







### **Cm. Marlin Hostettler-**

1. I want to apologize to everyone for not being available by phone or email for the last month. We had problems with Time Warner Cable. I would like to set up a committee to see if more residents have a problem with them. I think we should have more control over Time Warner. Has anyone else had trouble? Cm. Thomas Barrett said he had Time Warner and not had any trouble, he asked Pam Hostettler, Pam stated that she hasn't had trouble. Mayor Armentrout stated that whenever he had a problem, they fixed it and gave him a credit.
2. Marlin stated that the Community Center is doing well. We are planning for line dancing and aerobics. We purchased two (2) new microwaves and four (4) new chairs that we are trying out. We are looking for someone that wants to donate money to buy chairs.
3. Marlin stated that if there is any money anywhere, we should look at giving the employees raises. Marlin asked Mayor Armentrout if he thought we pay our employees too much.

**Mayor Armentrout** pointed out to Marlin that Pam and he put a 3% raise provision into the budget and Council approved this. Mayor Armentrout also pointed out that we used to have seven (7) employees for Streets and Maintenance, now it's basically just Jason Flory. A discussion was held.

### **Cw. Gerry Mills-**

Gerry stated that the Admin./Rules committee is coming to Council tonight with proposed changes, additions and deletions to the Rules of Council. I want to thank Clerk/Treas. Pam Hostettler for putting together all this information from three (3) meetings minutes and typing it so that I can present it to Council. I believe Pam has reminded Council to bring their Rules of Council to the meeting tonight because we will be referencing the current Rules. Gerry read the current language if applicable and then the proposed change or deletion for each rule.

1. Rules, Pg. 2, Paragraph 2 (**CHANGE**)

**A motion was made by Cm. Marlin Hostettler and 2<sup>nd</sup>. by Cm. Lyle Kalina to accept the proposed change: wording from 2009 to read 2010, January change to February adopted at March Council meeting and recommend to Council.**

Council followed the solicitor's recommendation to delete "2009 to read 2010" because it would have to be changed every year.

**A motion was then made by Cm. Keith Studer and 2<sup>nd</sup>. by Cp. Patrick Stefano to approve the proposed change for Rules, Pg. 2, Paragraph 2 after deleting the year change from the recommendation.**

**Roll Call**

**6 for, 0 against**

**Motion carried**





**A motion was then made by Cm. Thomas Barrett and 2<sup>nd</sup>. by Cm. Marlin Hostettler to approve the proposed new paragraph recommendation concerning revisions.**

**Roll Call**

**6 for, 0 against**

**Motion carried**

**8. Inventory Policy (NEW PARAGRAPH)**

**A motion was then made by Cm. Lyle Kalina and 2<sup>nd</sup>. by Cm. Marlin Hostettler to accept the Inventory policy draft and the Inventory form draft and recommend to Council.**

Cw. Gerry Mills stated that Jason Flory would be responsible for all inventory.

Mayor Armentrout then read the proposed Inventory Policy which states that the responsibilities are as follows:

Muni. Bldg. – Mayor and Clerk/Treasurer  
Police Dept. – Chief and Mayor Court Clerk  
Water/Sewer Plant – Supervisor  
CCC – Council Chairperson  
Park: Murray Hall – Council Chairperson  
Pavilions – Street Supt.

**A motion was then made by Cp. Patrick Stefano and 2<sup>nd</sup>. by Cm. Thomas Barrett to approve the proposed new Inventory policy paragraph and Inventory form draft.**

**Roll Call**

**6 for, 0 against**

**Motion carried**

**9. Tax Board of Appeals Rules Reference (NEW PARAGRAPH)**

**A motion was then made by Cm. Lyle Kalina and 2<sup>nd</sup>. by Cm. Marlin Hostettler approving that there be a reference in the Rules of Council stating that the Tax Board of Appeals rules can be found in the Village Income Tax Ordinance #08-4, section 35.32. and recommend to Council.**

**A motion was then made by Cm. Thomas Barrett and 2<sup>nd</sup>. by Cp. Patrick Stefano to approve the proposed new paragraph for Tax Board of Appeals Rules Reference.**

**Roll Call**

**6 for, 0 against**

**Motion carried**

**10. Finance/Audit Committee, Pg. 9, Paragraph 5 (CHANGE)**

**A motion was then made by Cm. Lyle Kalina and 2<sup>nd</sup>. by Cw. Gerry Mills to approve adding a 2<sup>nd</sup> BOPA member with voting privileges to the Finance committee and recommend to Council.**

A discussion was held. The proposed recommendation died on the table.

11.Lands and Buildings Committee (**NEW PARAGRAPH**)

**A motion was then made by Cm. Marlin Hostettler and 2<sup>nd</sup>. by Cm. Lyle Kalina to reassemble a Lands and Buildings committee consisting of three (3) Council members and recommend to Council.**

Cm. Thomas Barrett said, what does the committee do? If we see something that needs done can't we just let Jason know? The solicitor said that there is an Ordinance on the books that says we have a Lands and Buildings Committee that consists of three (3) Council members.

**A motion was then made by Cm. Lyle Kalina and 2<sup>nd</sup>. by Cm. Marlin Hostettler to approve the proposed new "Lands and Buildings Committee" paragraph.**

**Roll Call                      5 for, Cm. Thomas Barrett voted no                      Motion carried**

12.Vacancies Pg. 5, (**NEW PARAGRAPH**)

**A motion was then made to by Cw. Gerry Mills and 2<sup>nd</sup>. by Cm. Lyle Kalina to approve posting a mid-term BOPA member vacancy position at the five (5) posting locations with the Mayor filling the vacancy and recommending to Council for approval.**

The Solicitor recommended that they change the wording to read: Mid-term BOPA member vacancies will be posted at the five (5) posting locations with the Mayor filling the vacancy.

**A motion was then made by Cm. Marlin Hostettler and 2<sup>nd</sup>. by Cm. Thomas Barrett to approve the Solicitor's recommended wording for Vacancies, Pg. 5, new paragraph.**

**Roll Call    6 for, 0 against    Motion carried**

13.Committees Pg. 9, Paragraph 4 (**ADDITION**)

**A motion was then made by Cm. Lyle Kalina and 2<sup>nd</sup>. by Cm. Marlin Hostettler to approve adding an extra member on the CCC committee to make it an odd number for voting and recommend to Council.**

Clerk Treasurer Pam Hostetler asked the Solicitor to clarify what her role is on the Community Center Committee. Pam stated that she doesn't understand why she would be on the Committee. The Solicitor stated that he was just looking at that as well. The Solicitor asked the Admin./Rules committee what they meant and also stated that the Clerk Treasurer would not be a voting member. Admin./Rules weren't sure. Mayor Armentrout stated that the previous Clerk Treasurer probably wanted to be on that committee since she was a part of the Community Center project.

**A motion was then made by Cm. Keith Studer and 2<sup>nd</sup>. by Cm. Thomas Barrett to approve the proposed recommendation for Committees, Pg. 9, Paragraph 4 adding an extra Council member on the CCC committee for the purpose of having an odd number of members for voting and remove the Clerk Treasurer.**

**Roll Call**

**6 for, 0 against**

**Motion carried**

14. Mayor Armentrout reminded Council that they will have to resend their motion and vote from January 2011 meeting minutes because of what they motioned and voted on tonight regarding the chairperson for the Planning Commission and Park Committee. A short discussion was held.

**A motion was then made by Cm. Lyle Kalina and 2<sup>nd</sup>. by Cm. Marlin Hostettler to resend the motion and vote regarding the Planning Commission and Park Committee appointing their own chairperson.**

**Roll Call**

**6 for, 0 against**

**Motion carried**

**Clerk/Treas. Pam Hostetler –**

1. Pam asked for a motion to approve the payment of bills totaling \$43,539.70.

**A motion was then made by Cm. Keith Studer and Cp. Patrick Stefano to approve bills totaling \$43,539.70.**

**Roll Call**

**6 for, 0 against**

**Motion carried**

**Acting Chief Bryon Meshew-**

1. **Bryon** stated that January was an organizing month. A short discussion was held.
2. **Officer Dennis Felter** was present to give a year to date report for the Investigative Crimes Unit and the Property/Law Enforcement Trust Fund Report all of which are part of the meeting minutes. This is all done by our officers volunteering their time. A citizen asked where a forfeited car's sale proceeds would go. Dennis stated that it is split into three different funds.

**Citizens –**

**Tracy Liston** was present to introduce the new Tri County Men's Softball chairman Don Roberts. Tracy stated that he is retiring. Tracy asked if the cost per team will still be \$25.00. Mayor Armentrout stated that Cp. Patrick Stefano is on the Park Committee and will put that on the agenda for their first meeting which is in March.

**Mayor Armentrout** asked if there was anything else to discuss.

Next Council meeting will be Monday, March 7, 2011 @ 7:30pm. @ Muni. Building.

**A motion was then made by Cw. Gerry Mills and 2<sup>nd</sup>. by Cm. Marlin Hostettler to adjourn the meeting.**

**Roll Call**

**6 for, 0 against**

**Motion carried**

Respectfully Submitted,

*Pamela J. Hostettler, Clerk/Treas.*