

Board of Public Affairs

Meeting Minutes

Tuesday, January 27, 2015 @ 6:30pm. @ Muni. Bldg.

Bp. Jeff Hostetler called the meeting to order.

Members present: Bp. Jeff Hostetler, Bm. Russ Watkins, Bm. Mike Bertschy, Marcus Allen, Jason Flory and Pam Hostetler taking the minutes.

Others Present: Mike Roberts with H. D. Supply, Ben Knoth with H. D. Supply, Gerry Mills and James Fronck

Bp. Jeff Hostetler asked for approval of the last Board of Public Affairs meeting minutes from December 16, 2014.

A motion was then made by Bm. Mike Bertschy and 2nd. by Bm. Russ Watkins to approve the meeting minutes from December 16, 2014.

Roll Call

All in favor

Motion carried

Community/Other –

1. Mike Roberts and Ben Knoth with H. D. Supply were present to introduce Touch Read Meter Reading. The following information was given:
 - 600 out of 1200 meters in Creston already have the touch pad required to do the Touch Read Meter Reading.
 - Creston currently has a pocket reader which ends up that we have to write the information twice.
 - Bluetooth sends information from the auto gun to the hand gun.
 - Has capability to send billing information immediately
 - Has note availability
 - Auto gun holds up to 99 reads before having to dump to the hand held.
 - Compatible with SSI
 - Radio is 2 watts and is Sensus owned.
 - Easy to install
 - Would require 3 purchases; software, auto and hand held
 - Yearly software support is \$1,600.00 but usually it is not purchased and they call Ben.
 - Total cost minus software support would be less than \$12,000.00.
2. Gerry Mills was present to voice her concern about the 67 meters that are currently not working. Bp. Jeff Hostetler asked Jason and Marcus to tell Gerry how many new meters were installed in 2014. They replied 50. Jason Flory promised to put 30 new meters in this spring. Bp. Jeff Hostetler assured Gerry that the BOPA is working on this and that he has been monitoring the situation. Gerry was advised by Marcus Allen that EPA has told him that 15% non-working meters is acceptable. The Village of Creston currently has approx. 1,200 meters with 67 non-working meters (5.6%). This is well below the 15% threshold.

Old Business –

1. Steps that the Village of Creston has taken to isolate water quality problem on Euclid, Maple and Russell St.
 - 2003 New water line Burbank/Russell St.
 - 2014 changed valves around that area when we were notified there was still a problem.
 - 2014, November, flushed hydrants in that area twice a week for the month of November. Didn't seem to help much.
 - 2014 Completed a flow test on hydrants in December. All 3 streets are under acceptable levels.
 - 2014 contacted Poggemeyer Design Group, Doug Nusser with the flow test results. Doug seems to think maybe there is a closed valve somewhere.
 - 2015 retracing tracks Wednesday. Checking 16 valves.
 - 2015 next step if we don't find anything with the valves would be to camera the lines. We are trying to exhaust all the possible solutions that don't cost money before we camera the lines, etc.

New Business –

1. Jeff Hostetler advised everyone that the Daily Record will be at the Waste Water Treatment Plant on Wednesday to take pictures of the new plant.

Water/Sewer Supt. Marcus Allen –

1. WWTP punch list is down to just a few things:
 - The transducer will be replaced and the cost is being shared between Bogner Construction, Poggemeyer Design Group and Hydro Dyne, the screen manufacturer.
 - The epoxy floor will be recoated and Adena Corp. will pay for it.
 - There is a minor hole to patch
2. Marcus had a quote for 30HP pump motors from Hackworth Electric Motors. To purchase refurbished motors would be \$2,200.00 plus shipping and handling with 10-15 day lead time. There will be a warranty on the refurbished motors as well. New motor would be \$3,775.45 plus shipping and handling with 5-7 day lead time. A discussion was held. Marcus will find out details on each warranty.
3. Marcus had a quote from USA Bluebook for a new 1.1HP pump for water line breaks for \$1205.64 which includes \$35.69 for freight. A discussion was held.

A motion was then made by Bm. Russ Watkins and 2nd. by Bm. Mike Bertschy to approve purchasing new 1.1HP pump for water line breaks from USA Bluebook for \$1,205.64 which include freight and take out of Water Fund.

Roll Call

All in Favor

Motion carried

4. Marcus will be sending in UV bulbs to replace plugs. This will cost less than \$500.00.

A motion was then made by Bm. Russ Watkins and 2nd. by Bm. Mike Bertschy to approve sending in the UV Bulbs for replacement plugs and take from Sewer.

Roll Call

All in Favor

Motion carried

5. Marcus stated that the work on the Back Flow Preventers is 80% complete.

Clerk Treasurer Pam Hostetler –

1. Pam Hostetler asked for a motion to approve the December Finance reports.

A motion was then made by Bm. Russ Watkins and 2nd. by Bm. Mike Bertschy to approve the December Finance reports.

Roll Call

All in favor

Motion carried

Supt. Jason Flory –

1. Jason advised the Board that he will be ordering the pipe for the Storm Sewer project on Stebbins Dr. Pam asked Jason to give her lead time for the Purchase Order.

Bp. Jeff Hostetler asked for approval of invoices and vouchers totaling \$23,016.27.

A motion was then made by Bm. Mike Bertschy Bm. Russ Watkins to approve paying the bills and vouchers totaling \$23,016.27.

Roll Call

All in favor

motion carried

Bp. Jeff Hostetler asked if there was anything else to discuss.

A motion was then made by Bp. Jeff Hostetler and 2nd. by Bm. Russ Watkins to adjourn the meeting.

Roll Call

All in favor

Motion carried

Next meeting February 24, 2015 @ 6:30pm. @ Muni. Building.

Respectfully Submitted,

Pamela J. Hostetler, Clerk/Treas.