

Village of Creston

Council Meeting Minutes

Monday, January 4, 2016 @ 7:30pm. @ the Muni. Bldg.

The Village of Creston Council met Monday, January 4, 2016 @ 7:30pm. @ The Muni. Bldg.

Mayor Armentrout called the meeting to order.

ROLL CALL:

Members present: Cm. Thomas Barrett, Cw. Linda Flory, Cm. Tom Phillips, Cm. Marlin Hostettler, Cm. Frank Haight, Cm. Thomas Delong, Mayor William Armentrout, Supt. Jason Flory, Chief Bryon Meshew, and Clerk/Treas. Pam Hostetler taking the meeting minutes.

Others present: Sgt. Ed Hamilton, John Conlon, Karen Delong, Dan Murray, Keith Studer, Kate Harmon, Taylor Harmon, Dane Peterson, Thomas Doohan from The Daily Record and Bob Moorehead from The Post

Mayor Armentrout asked for approval of the December 21, 2015 Council meeting minutes.

A motion was then made by Cw. Linda Flory and 2nd. by Cm. Thomas Barrett to approve the December 21, 2015 Council meeting minutes.

Roll Call	6 for, 0 against	Motion carried
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Mayor Armentrout asked for approval of the December 30, 2015 Emergency Council meeting minutes.

A motion was then made by Cm. Thomas Barrett and 2nd. by Cw. Linda Flory to approve the December 30, 2015 Emergency Council meeting minutes.

Roll Call	5 for, Cm. Marlin Hostettler abstained	Motion carried
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1. **Mayor Armentrout** introduced new Council members Frank Haight and Thomas Delong to everyone and swore in both of them as members of Council for the Village of Creston.

2. **Mayor Armentrout** asked Council for a nomination for 2016 President Pro Tempore. **Cm. Thomas Barrett nominated Cw. Linda Flory and Cm. Thomas Delong 2nd. the nomination to approve Cw. Linda Flory as 2016 President Pro Tempore.**

Roll Call	6 for, 0 against	Motion carried
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- 3. Mayor Armentrout** advised Council that a Special Council meeting date and time need set for the appointment of the Fiscal Officer. Mayor Armentrout explained that he would like to give the new council members time to go over the Fiscal Officer job description information before they vote on this.

Special Council meeting will be Wednesday, January 20, 2016 @ 7:30pm.

- 4. Mayor Armentrout** reported that the Personnel Committee is recommending Gail Greene for the part time position of Water/Sewer Billing Clerk starting date of January 11, 2016 and wage rate of \$11.00 per hour working Monday thru Friday, 11:30am.-3:30pm. contingent upon her passing criminal background check.

A motion was then made by Cm. Thomas Barrett and 2nd. by Cw. Linda Flory to approve Gail Greene for the part time position of Water/Sewer Billing Clerk starting date of January 11, 2016 and wage rate of \$11.00 per hour working Monday thru Friday, 11:30am.-3:30pm. contingent upon her passing criminal background check.

Roll Call

6 for, 0 against

Motion carried

- 5. Mayor Armentrout** reported that the Personnel Committee is recommending Kate Harmon for the part time position of Mayor's Court Clerk starting date of January 11, 2016 and wage rate of \$11.00 per hour working Monday thru Friday, 7:30am.-11:30am. contingent upon her passing FBI and BCI background check and obtaining her notary within 30 days.

A motion was then made by Cm. Marlin Hostettler and 2nd. by Cm. Thomas Barrett to approve Kate Harmon for the part time position of Mayor's Court Clerk starting date of January 11, 2016 and wage rate of \$11.00 per hour working Monday thru Friday, 7:30am.-11:30am. contingent upon her passing criminal background check.

Roll Call

6 for, 0 against

Motion carried

Kate Harmon was present and told everyone a little bit about herself. Kate has lived in Burbank for the past eight (8) years, has worked as a part time EMT on the Fire Department until a car accident, but has been released to work again and thought this job would be a good way she could still back to the community. Kate also has two (2) children in the Norwayne School District.

- 6. Mayor Armentrout** presented Council with a request from Liquor Control for liquor license for the Minit Mart (formerly the Stop-n-Go). Council only needs to require a hearing if they do not want their liquor license granted.

A motion was then made by Cm. Marlin Hostettler and 2nd. by Cm. Thomas Barrett to approve liquor license for Minit Mart.

Roll Call

6 for, 0 against

Motion carried

7. December Maintenance Report

- Finished installing the new roof on the Police Department
- Put up all the Christmas lights around town and in the Park
- Started cleaning out ditches along Erie Street
- Cleaned out catch basins around town
- Open and closed two (2) graves
- Jetted out Sewer line on South Main Street
- Started to service and clean up small engine equipment, push mover, weed eaters, etc.

8. Mayor's Monthly Report

- Total citations issued -30
- Total money received - \$4,802.32
- Village received - \$3,194.00
- Computer Fund - \$414.00
- State received - \$1,093.00
- Enforcement & Education - \$9.32
- Drug Fund - \$0.00
- W C Muni Court/IDAT funds - \$42.00
- Restitution - \$50.00
- OCJS – discontinued as of 7/1/09

Clerk/Treasurer Pam Hostetler -

1. Pam presented Resolution #16-1, Transfers. A brief discussion was held.

Cp. Linda Flory called for 1st. reading of Resolution #16-1.

A motion was then made by Cm. Thomas Barrett and 2nd. by Cp. Linda Flory to suspend the 2nd. and 3rd. reading of Resolution #16-1.

Roll Call

6 for, 0 against

Motion carried

A motion was then made by Cm. Thomas Barrett and 2nd. by Cp. Linda Flory to adopt Resolution #16-1 as an emergency.

Roll Call **6 for, 0 against** **Motion carried**

2. Pam presented Ordinance #16-1, Temporary Appropriations.

Cm. Thomas Barrett called for 1st. reading of Ordinance #16-1.

A motion was then made by Cm. Thomas Barrett and 2nd. by Cm. Tom Phillips to suspend the 2nd. and 3rd. reading of Ordinance #16-1.

Roll Call **6 for, 0 against** **Motion carried**

A motion was then made by Cm. Thomas Barrett and 2nd. by Cp. Linda Flory to adopt Ordinance #16-1 as an emergency.

Roll Call **6 for, 0 against** **Motion carried**

3. Pam asked for a motion to approve payment of invoices and vouchers totaling \$30,730.81.

A motion was then made by Cw. Linda Flory and 2nd. by Cm. Tom Phillips to approve payment of invoices and vouchers totaling \$30,730.81.

Roll Call **6 for, 0 against** **Motion carried**

Chief Bryon Meshew –

1. Officer Daren Beichler has resigned as of January 1, 2016.

Cm. Thomas Phillips asked if it would be possible to say the Pledge of Allegiance at the beginning of each Council meeting. The Mayor responded yes.

A motion was then made by Cm. Marlin Hostettler and 2nd. by Cw. Linda Flory to adjourn the meeting.

Roll Call **6 for, 0 against** **Motion carried**

Respectfully Submitted,

Pamela J. Hostettler, Clerk/Treas.