

Board of Public Affairs

Meeting Minutes

Monday, August 24, 2020 @ 6:30pm. @ Muni. Bldg.

Bp. Jeff Hostetler called the meeting to order.

Members present: Bp. Jeff Hostetler, Bm. Randy Watkins and Pam Hostetler taking the meeting minutes

Absent: Bm. Russ Watkins, excused

Others present: Aaron Howell, John Hall, Tom Phillips

Bp. Jeff Hostetler –

1. Bp. Jeff Hostetler asked for approval of BOPA meeting minutes from July 27, 2020

A motion was then made by Bm. Randy Watkins and 2nd. by Bp. Jeff Hostetler to approve July 27, 2020 meeting minutes.

Roll Call

All in favor

Motion carried

2. Bp. Jeff Hostetler asked for approval of the June Finance reports.

A motion was then made by Bp. Jeff Hostetler and 2nd. by Bm. Randy Watkins to approve the June Finance reports.

Roll Call

All in favor

Motion carried

3. Bp. Jeff Hostetler asked for motion and vote to purchase the 2020 F150 pickup for no more than \$27,849.76 out of Water Fund. If ordered soon, should be in the end of October or first of November. This was approved in the 2020 Appropriations.

A motion was then made by Bm. Randy Watkins and 2nd. by Bp. Jeff Hostetler to approve the purchase of the 2020 F150 pickup for no more than \$27,849.76 out of Water Fund.

Roll Call

All in favor

Motion carried

Old Business –

1. Bp. Jeff Hostetler reported that we received the \$2,000.00 Sewer Tap fee from the Kahls.
2. Poggemeyer Design Group sent the contract for the Zoning Code project.

3. PNC Bank provided a letter for the Bush property payoff for 8/31/20 which includes a prepayment fee and late charges owing. A brief discussion was held. The Solicitor will be notified that we are not paying closing costs, late charges or early payoff fee.
4. Hydrants flushing were completed the week of August 17 – August 21.
5. Invoice was mailed to Indian Head MHC, LLC for meter costs on July 21. We have not received payment yet.
6. Jason Flory spoke with Ryan Badger, the owner of the Creston Carwash three (3) weeks ago regarding meter installation, Jason will know this Thursday if the meter is installed and then contact the Board with his findings.

New Business –

1. Bp. Jeff Hostetler asked for approval of invoices and vouchers totaling \$167,561.76

A motion was then made by Bm. Randy Watkins and 2nd. by Bp. Jeff Hostetler to approve vouchers and invoices totaling \$167,561.76.

Roll Call

All in favor

Motion carried

2. Bp. Jeff Hostetler asked for approval of BOPA billing adjustments.

A motion was then made by Bm. Randy Watkins and 2nd. by Bp. Jeff Hostetler to approve the BOPA billing adjustments.

Roll Call

All in favor

Motion carried

A motion was then made by Bp. Jeff Hostetler and 2nd. by Bm. Randy Watkins to adjourn the meeting.

Roll Call

All in favor

Motion carried

Next meeting will be Monday, August, 2020 @ 6:30pm. @ Muni. Bldg.

*Respectfully Submitted by:
Pamela J. Hostetler, Fiscal Officer*