

Board of Public Affairs

Meeting Minutes

Monday, November 16, 2020 @ 6:30pm. via Zoom Meeting

Meeting ID: 457 724 6320

Passcode: 718573

One tap mobile

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Bp. Jeff Hostetler called the meeting to order.

Members present: Bp. Jeff Hostetler, Bm. Randy Watkins, Bm. Russ Watkins, Supt. Marcus Allen and Pam Hostetler recording the meeting minutes were all in person

Others present: Mayor John Hall, Tom Phillips and Aaron Huth

Community/Other –

1. Question came up about when we would be going to online bill pay. Pam Hostetler stated that we are hoping to get that going the first part of 2021.

Bp. Jeff Hostetler –

1. Bp. Jeff Hostetler asked for approval of BOPA meeting minutes from October 26, 2020

A motion was then made by Bm. Russ Watkins and 2nd. by Bm. Randy Watkins to approve October 26, 2020 meeting minutes.

Roll Call

All in favor

Motion carried

2. Bp. Jeff Hostetler advised the Board that purchasing the sewer jet vac truck did not qualify for COVID Relief Funds. Jason Flory talked with Southeastern Equipment and was able to get the price down to \$28,500.00 out of Storm Sewer. This truck should last us 20-25 years. A short discussion was held.

A motion was then made to approve the purchase of the jet vac truck from Southeastern Equipment for no more than \$28,500.00 out of Storm Sewer and reallocate funds in the Storm Sewer Fund to pay for the purchase.

Roll Call

All in favor

Motion carried

Old Business –

1. Marcus Allen gave an update on the Creston Carwash meter installation. Marcus reported that he is able to go in and read the old meter but the new meter is still not installed.

Supt. Marcus Allen –

1. Marcus reported that he purchased tools to work on lift station and will take out of his Blanket Purchase Order.

Fiscal Officer Pam Hostetler –

1. Pam and Marcus Allen reported that they received a bid proposal from Core & Main for water meter radio read radios and reading equipment to be purchased with approx. \$45,000.00 - \$50,000.00 of COVID relief funds. The Water Fund would have to pay for the remaining portion of approx. \$16,475.00 - \$21,475.00.
2. Pam reported that Mr. & Mrs. Bush came in to sign the new contract documents with the closing date change of November 30, 2020.

Bp. Jeff Hostetler -

1. Bp. Jeff Hostetler asked for approval of BOPA billing adjustments.

A motion was then made by Bm. Randy Watkins and 2nd. by Bp. Jeff Hostetler to approve the BOPA billing adjustments.

Roll Call

All in favor

Motion carried

A motion was then made by Bp. Jeff Hostetler and 2nd. by Bm. Russ Watkins to adjourn the meeting.

Roll Call

All in favor

Motion carried

Next meeting will be Monday, December 21, 2020 @ 6:30pm. @ Muni. Bldg.

Respectfully Submitted by:

Pamela J. Hostetler, Fiscal Officer