

Board of Public Affairs

Meeting Minutes

Monday, September 28, 2020 @ 6:30pm. @ Muni. Bldg.

Bm. Randy Watkins called the meeting to order.

Members present: Bm. Randy Watkins and Bm. Russ Watkins in person

Absent: Bp. Jeff Hostetler, excused

Others present: Mayor John Hall via telephone conference call

Bm. Randy Watkins –

1. Bm. Randy Watkins asked for approval of BOPA meeting minutes from August 24, 2020

A motion was then made by Bm. Russ Watkins and 2nd. by Bm. Randy Watkins to approve August 24, 2020 meeting minutes.

Roll Call

All in favor

Motion carried

2. Bm. Randy Watkins asked for approval of the July Finance reports.

A motion was then made by Bm. Russ Watkins and 2nd. by Bm. Randy Watkins to approve the July Finance reports.

Roll Call

All in favor

Motion carried

Old Business –

1. Bm. Randy Watkins reported that Indian Head MHC, LLC paid their invoice for the meter costs.
2. Marcus Allen gave an update on the Creston Carwash meter installation. They purchased a new meter, not installed and is the wrong kind of meter. The current meter is turning but not sure if it is reading accurately on the outside of building. Also, the backflow preventer needs cleaned or rebuilt. It is not reading.

Supt. Marcus Allen –

1. Marcus advised the Board that he will be hauling sludge one more time this year.
2. Marcus reported that he will be ordering meters which are in the 2020 Appropriations.
3. Marcus also reported that he will be ordering chemical feed pumps and monitor. This is also in the 2020 Appropriations.

Streets Supt. Jason Flory –

1. Jason reported that he would like to order replacement stockroom supplies at no more than \$7,500.00 out of Storm Sewer.

A motion was then made by Bm. Randy Watkins and 2nd. by Bm. Russ Watkins to approve the purchase of replacement stockroom supplies at no more than \$7,500.00 out of Storm Sewer.

Roll Call

All in favor

Motion carried

New Business –

1. Bm. Randy Watkins asked for approval of invoices and vouchers totaling \$114,130.86

A motion was then made by Bm. Russ Watkins and 2nd. by Bm. Randy Watkins to approve vouchers and invoices totaling \$114,130.86

Roll Call

All in favor

Motion carried

2. Bm. Randy Watkins asked for approval of BOPA billing adjustments.

A motion was then made by Bm. Russ Watkins and 2nd. by Bm. Randy Watkins to approve the BOPA billing adjustments.

Roll Call

All in favor

Motion carried

1. Mayor John Hall reported that he took phone calls inquiring why such high water bills? Marcus explained that every March, June, September and December are actual read months and can be a little higher. All the remaining months are estimated. Marcus goes out and completes a “Re-Read” for any customer that questions their bill to make sure there are no waterline leaks that might cause higher usage and in-turn a higher bill.

A motion was then made by Bm. Russ Watkins and 2nd. by Bm. Randy Watkins to adjourn the meeting.

Roll Call

All in favor

Motion carried

Next meeting will be Monday, October 26, 2020 @ 6:30pm. @ Muni. Bldg.

*Respectfully Submitted by:
Pamela J. Hostettler, Fiscal Officer*