

Board of Public Affairs

Meeting Minutes

Monday, March 28, 2022 @ 6:30pm.

@ Municipal Building, Via Zoom ID 457 724 6320, Passcode 718573

Bp. Jeff Hostetler called the meeting to order.

Members present: Bp. Jeff Hostetler, Bm. Adam Steiner, Supt. Marcus Allen, Supt. Jason Flory, Pam Hostetler taking the meeting minutes and Bm. Randy Watkins via Zoom

Others present: Tom Phillips, Nate Berry

Approval of February 28, 2022 meeting minutes -

A motion was then made by Bm. Adam Steiner and 2nd. by Bp. Jeff Hostetler to approve the February 28, 2022 meeting minutes.

Roll Call

All in favor

Motion carried

New Business –

1. A discussion was held regarding storm and sanitary sewer problem areas in the village. Areas were recorded and discussed. The Board advised Marcus and Jason that they need to take pictures during **all** site visits and document. We will know through documentation the problem areas that are our responsibility and those that are the homeowner's responsibility.

The Board identified the **Storm Sewer** needs as follows:

- North Crestview
- Garden Street, has no storm sewer
- Carter Street, has no storm sewer
- Park
- Old section of the village, Stebbins St., Hay St., Linwood St., Brooklyn St., etc.
- Coulter St., ditches drain off Darla
- Looked at McIlvaine Dr.
- Behind Murray Funeral Home in the field with the pond
- Garden St. behind Bob & Sheila Goody's, Jason Flory will contact the muck farm
- Sam Moore's @ 123 Garden St., we know the problem lie on his property not the Village's

Sanitary Sewer:

- Coulter Street ditches and tiled lines

Possible Storm Sewer solution:

- Need to install an Equalization System for storm water.
- Jason will talk to Doug Nusser
- Jason will call the county and find out what is the current basement drain code
- Start an Ordinance, check valves are required on all new builds

Water/Sewer Supt. Marcus Allen –

1. Marcus reviewed the Water inspection report. Noting action that can or will be taken concerning the five (5) violations and a couple suggestions:
 - Letter will be compiled and sent back before the 30-day deadline
 - Pittsburgh Tank will take care of the overflow problem, they will make it right pointing straight
 - We will continue a contingency plan
 - Valve Maintenance, they want a certain documentation format that we will follow
 - Asset Management Plan, they want a certain documentation format as well and we will follow
 - Backflow, they want someone to get a license and then educate each resident! Marcus will ask if we can create a flyer to go to each resident and/or put on the website
 - Suggestion that the water plant needs spill containment, original plant was built in 1991 and the whole building was a containment area, an addition would be needed to meet current requirements
 - Suggestion that we need an emergency water line with a neighboring village in the event of a total water contamination. Jeff Hostetler will draft letter to the Village of Seville.
2. Marcus reported that there were three (3) shutoffs on the list, two (2) paid and the third wants to remain shutoff.

Approval of invoices and vouchers totaling \$102,621.42 -

A motion was then made by Bm. Randy Watkins and 2nd. by Bm. Adam Steiner to approve invoices and vouchers totaling \$102,621.42.

Roll Call	All in favor	Motion carried
------------------	---------------------	-----------------------

Approval of billing adjustments -

A motion was then made by Bp. Jeff Hostetler and 2nd. by Bm. Adam Steiner to approve the billing adjustments.

Roll Call	All in favor	Motion carried
------------------	---------------------	-----------------------

A motion was then made by Bp. Jeff Hostetler and 2nd. by Bm. Adam Steiner to adjourn the meeting.

Roll Call	All in favor	Motion carried
------------------	---------------------	-----------------------

Next meeting will be Monday, April 25, 2022 @ 6:30pm. @ Muni. Bldg.

Respectfully Submitted by:
Pamela J. Hostetler, Fiscal Officer