**Board of Public Affairs**

**Meeting Minutes**

**Monday, March 27, 2023 @ 6:30pm.**

**@ Municipal Building**

The meeting was called to order.

**Members present:** Bp. Jeff Hostetler, Bm. Brian Frye, Bm. Randy Watkins, Supt. Marcus Allen, Supt. Jason Flory and Fiscal Officer Pam Hostetler and Jennifer Webb Fiscal Officer taking meeting minutes.

**Others present:** Mayor John Hall, Aaron Howell, Patty Murphy, Tom Phillips, Kristin Flory and James Nicely.

**Approval of January 23,2023 meeting minutes:**

**A motion was then made by Bm. Randy Watkins and 2nd. by Bp. Jeff Hostetler to approve the January 23, 2023 meeting minutes.**

**Roll Call All in favor Motion carried**

**Approval of January and February 2023 finance reports:**

**A motion was then made by Bp. Jeff Hostetler and 2nd. by Bm. Brian Frye to approve the January and February 2023 finance reports.**

**Roll Call All in favor Motion carried**

**Community/Other:**

1. Kristin Flory was present to address the board about getting utilities on the vacant lot located off of Coulter Street alley. Jason and Marcus will have to do some more research and advise at a later date. Kristin was advised that any installation cost would be the property owners responsibility.
2. Patty Murphy was present and wanted to thank Pam for all her dedication and years of service. She would also like the village to be aware that the school has a nature garden and they raise milk weed and it is offered to any one that would like some.

**Old Business:**

1. Jason gave an update regarding the results from the North Crestview sewer line that was inspected by camera. Findings were that there is a four (4) foot section that drops. They checked 4 (four) – 5 (five) manholes and they were in good condition. A discussion was held regarding possible solutions to fix the problem. Jason will get the footage reviewed and the Board asked Jason to get pipe prices. In house time line would be around a week and grading would be additional time.
2. Marcus reports that they are researching and trying different solutions for the manganese and iron fluctuation issues before they resort to a more costly solution. He has tried to slow the flow down by pumping 12 (twelve) hours a day and changing the back wash rates and that seems to be helping. Jason says they will need a PTI (permit to install) to change the flow. The Board asked Marcus to get more solid numbers on the cost.

**Water/Sewer Supt. Marcus Allen –**

1. Marcus gave an update on the lead/cooper levels. Out of 20 (twenty) samples, 17 (seventeen) were nondetectable and 3 (three) had levels below the permittable levels.
2. Update on the 2022 EPA inspection requirements, 4 (four) out of the 5(five) have been resolved and 5th issue was the backflow and they are making good progress by hiring an outside firm to resolve it.
3. Jason received a quote for the cleaning of well number 3 for $21,350.00.

Supt. Jason Flory-

1. Jason reported that he received two quotes for the mower rotation and would like to go with Mast Lepley. The cost of the mower is $16,999.00 and they will give in a trade value of $8,100.00 making the total cost of the mower $8,899.00. The appropriations are in place for the purchase.

**A motion was then made by Bm. Randy Watkins and 2nd. by Bm. Brian Frye to approve the mower purchase from Mast Lepley for $16,999.00 minus the trade in value of $8,100.00 totaling $8,899.00 to be split from water/sewer.**

**Roll Call All in favor Motion carried**

**Bm. Brian Frye –**

1. Brian reported that the tornado sirens are not working. Jeff says it should be given to the Safety Committee.
2. Brian asks about the water issue on McIlvaine and Jason cannot see anything wrong on the village’s end. He will do a future inspection and will resolve it if it is the villages responsibility.
3. There were no billing adjustments or delinquents.

**Approval of 2023 invoices and vouchers totaling $161,909.97 2023 invoices.**

**A motion was then made by Bm. Brian Frye and 2nd. by Bm. Randy Watkins to approve 2023 invoices and vouchers totaling $161,909.97.**

**Roll Call All in favor Motion carried**

**A motion was then made by Bp. Jeff Hostetler and 2nd. by Bm. Randy Watkins to adjourn the meeting. (7:22 P.M.)**

**Roll Call All in favor Motion carried**

**Next meeting will be Monday, April 24, 2023 @ 6:30pm.** **@ Muni. Bldg.**

Respectfully Submitted by:

#  Jennifer Webb, Fiscal Officer